

## IQAC ANNUAL REPORT 2023-2024

### IQAC Meetings conducted

- For planning the activities of the academic year, IQAC meeting with external experts was conducted on 15.07.2023.
- For allocation of academic duties to faculty members, an IQAC meeting was conducted with internal members on 21.07.2023.
- For finalising the contents of SSR, the IQAC meeting was organised with internal members on 21.08.2023.
- IQAC meeting with external experts was conducted on 20.01.2024.

### Activities for the year:

- Fresher's induction programme-04.07.2023 and 05.07.2023
- Teaching plan of all the departments were collected and scrutinized.
- The mentor mentee ratio was fixed and allotted to the departments.
- The curriculum was revamped according to the guidelines received from TANSICHE.
- Various workshops were organised for the promotion of research.
- Academic and Administrative audit was conducted on 20.01.2024.
- Preparation of SSR along with executive members.
- Submission of SSR on 24.11.2023.
- Coordinated NAAC Peer team visit on 05.02.2024 and 06.02.2024
- The institution was awarded with B<sup>++</sup> grade with a CGPA of 2.92.
- The College was registered for NIRF ranking on 05.01.2024.
- AISHE MHRD data was submitted on 18.03.2024.
- Feedback was collected from students, employers, teachers and parents. It was analysed and action was taken.

### Workshops organised:

- "Intellectual Property Rights (IPR-2024)" in collaboration with IIC on 12.03.2024 with financial assistance from DST- CURIE.
- "A Journey towards AI Powered Learning Environment: CHATGPT, GEMINI and Other LLMs" in collaboration with IIC on 15.03.2024 funded by DST-CURIE.

IQAC coordinator.

**Government College for Women (Autonomous), Kumbakonam – 612001**  
**Internal Quality Assurance Committee Meeting-(2023-2024)**

**Date: 15/07/2023**

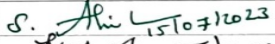
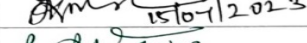


**Minutes of the meeting**

- Tutorial Ward Meeting to be conducted every month and the minutes recorded.
- HC Planner during the period 1<sup>st</sup> June, 2023-31<sup>st</sup> August, 2023 Warrants for Mandatory activities by Tamil, English, Geography, Chemistry, Mathematics, History, Botany, Economics (any four departments can take up)
- Full automation of the Library
- Cyber Security through Firewall
- Dedicated Audio Visual and Lecture capturing facility to be established with the help of Digital Camera purchased under RUSA.
- Student progression /placement data to be prepared by all the departments and the report submitted to IQAC after the publication of results.
- External / Internal Academic & Administrative Audit to be conducted
- Soft copies of publication in UGC care / Scopus / Web of Science / soft copies of sponsored project / Award students achievement to be submitted to IQAC (End of the semester – 31<sup>st</sup> December and 30<sup>th</sup> April, 2023)
- Minutes of Council Meeting to be communicated via E-Mail to all Permanent Teaching staff as part of E-Governance initiative
- Chemistry department to explore the possibility of safe disposal of Chemical waste
- Inclusive environment to celebrate multi religious events

**Minutes of the Meeting**

It has been resolved to incorporate the suggestions/feedback imparted by the Academic and Technical and Experts to shape /fine tune the NAAC SSR Submission.

**Members Present**

S. No	Category	Name	Signature
1.	Chairperson	Dr. S.Ahila,	
2.	Coordinator	Dr.F.Kurus Malai Selvi	
3.	Senior Teachers	Dr. R.Radha,	
4.		Dr.S.Venkatalakshmi,	
5.		Dr. W. Jayaseeli,	—
6.	Administrative Officer	Mr.K.Gajendran	—

the

7.	External Experts	Dr A. Venkatesan	—
8.		Dr R. Nagarajan	—
9.		Dr.R.S.Sundararajan	R.S.S. Sundararajan 15/7/23
10.		Mr. B. Anand	B Anand 15/7/23
11.	Alumnae	Dr.A.Ruby	A. Ruby 15/07/2023
12.	IQAC Student's Chapter Staff	S.Sheela	S. Sheela 15/7/23
13.	Student Representatives	S. Mohana Priya	S. Mohana Priya
14.		M.Sumithra	M. Sumithra

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**Date: 20/01/2024**

**Minutes of the meeting**

All preparatory work for the NAAC peer team visit was thoroughly verified to ensure readiness.

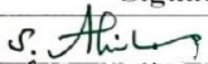
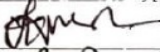

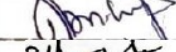


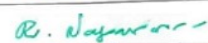

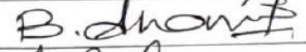
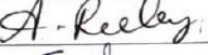
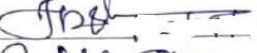

Experts suggested organizing and presenting the qualitative and quantitative metrics, as well as the management of essential documents, in a clear and systematic order.

The placement of essential signboards around the campus was checked to ensure visibility and accessibility.

Recommendations were made for beautifying the college environment, focusing on aesthetic improvements to enhance the overall campus experience.

General suggestions were provided by the academic and technical experts to better prepare for interactions with the NAAC Peer Team, ensuring that the institution presents itself effectively during the assessment

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